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Date: 14<sup>th</sup> June 2018

Ref: GDPR

Dear Customer / Supplier,

In accordance with our obligation as stipulated in the EU GDPR, we are informing you of our policy regarding the processing of your personal data.

Since we value long-term collaboration built on trust, we place great importance on securing all business data and your personal data.

As you are aware we hold certain data about your company, such as contact names, postal addresses, email addresses and when applicable bank account information.

These are the details provided by you and necessary for us to be able to fulfil the contractual obligations between our companies.

The New GDPR Law now requires us to have your consent to hold this information.

If you are happy for us to continue to hold this information, you do not need to act, and we will assume your consent has been given by not responding.

However if you are not happy for us to hold this information or require further information please contact us on: sales@kingfisherrubber.co.uk.

We would like to add that we do not share or disclose any of your details unless prior permission has been given by yourselves.

**Kindest Regards** 

Mark Lewis
DIRECTOR
KINGFISHER RUBBER & PLASTICS



